



**REQUEST FOR QUALIFICATIONS
STANLY COUNTY, NORTH CAROLINA
RFQ NUMBER: 2016-0001**

1. INTRODUCTION

Stanly County (hereinafter referred to as "County") is requesting experienced and qualified firms and organizations to submit a statement of qualifications to provide design-build services associated with the design and construction of an expanded lobby at the Agri-Civic Center at 26032 Newt Road just outside the corporate limits of Albemarle, North Carolina.

The window of opportunity for the design and construction of the project requires the County to consider, as an essential component of the selection, the ability of the respondents to provide qualified and project-ready personnel to deliver a successful project within a defined timeframe.

2. SUBMITTAL INFORMATION

2.1 Due Date

Statements of qualifications shall be submitted by no later than 3:00 PM on Friday, November 18, 2016.

2.2 Submit To

Submit statements of qualifications to the following address:

**Stanly County Facilities Management
C/O Jerry Morton
1000 N. First Street
Albemarle, NC 28001
Phone: (704) 986-3698**

Submit information in a sealed envelope clearly marked with the following:

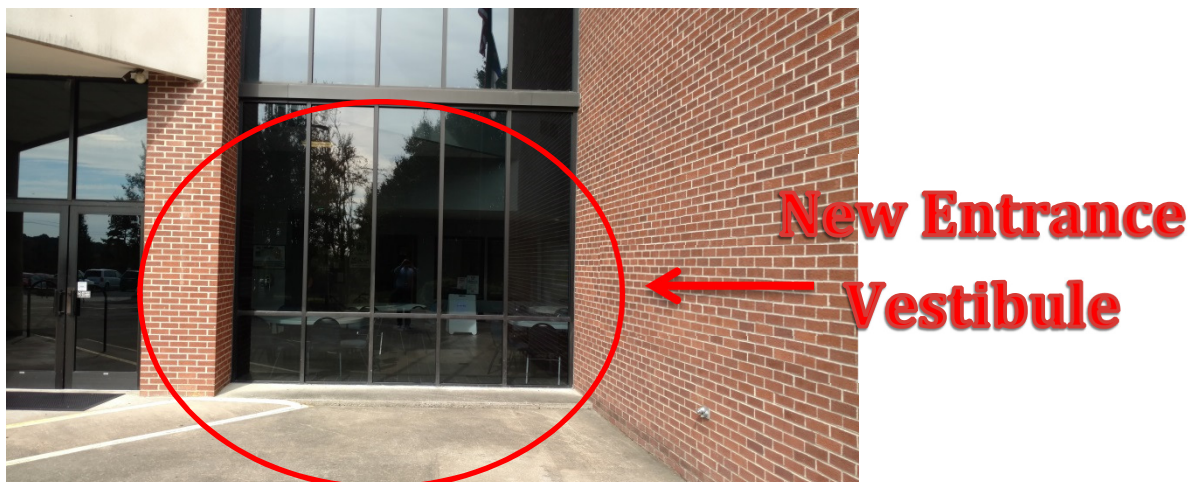
**Response to RFQ Number: 2016-0001
Agri-Civic Center Lobby Expansion - Design-Build Project
Stanly County, North Carolina**

3. PROJECT OBJECTIVES

The delivery method for this construction project will be design-build, with a guaranteed maximum price and a single prime design-build agreement between the County and the identified design-build contractor. The prime design-build contractor will be expected to fulfill the terms of the design-build contract through the delivery of a finished, fully usable, operational and code compliant facility that satisfies the County's project requirements.

4. PROJECT SITE

The project site is located at the Stanly County Agri-Civic Center located at 26032 Newt Road. Below please find several photos of the current lobby, proposed lobby expansion area and proposed area for a new entrance vestibule.





5. PROJECT SCOPE

The project will include the demo and expansion of the existing window wall and removal of multiple doors in the Agri-Civic Center lobby. The new wall will be constructed with insulated glass in storefront style similar to the existing design and look. Further, a new vestibule entrance will be installed adjacent to the new storefront wall. The contractor must include an exit door at the southwest area of the expansion to allow ingress and egress to an exterior storage closet.

Contractor will be responsible for all new mechanical, electrical and lighting to accommodate the expanded area as well as new floor preparation and floor tile to connect the new floor with the existing floor tile. Contractor may propose alternative floor designs to make both the new area and existing area consistent.

Additionally, the contractor must ensure all existing operations and offices at the facility are able to maintain normal business hours and operations during the construction project. Public and employee access to all offices and meeting spaces must be maintained.

5.1 Inclusions

- Design including architectural, structural, mechanical, electrical and plumbing (if applicable)
- Project management
- Supervision
- Building permit fee(s)

5.1 Inclusions (continued)

- Insurance
- Any material testing costs
- Layout and field engineering
- Mechanical system complete
- Electrical system complete as defined by area
- Lighting and ceiling complete
- New walls, structures, and flooring complete as defined by area
- New doors, windows and associated hardware complete as defined by area

6. PROJECT BUDGET

The total budget for all design-build services for the aforementioned construction project is \$120,000. Costs include construction related expenses, architectural programming, design, pre-construction and construction related services, testing services, public jurisdiction fees and charges, and all professional service fees, costs and expenses necessary to fully design, build and deliver a complete and operational lobby expansion project to the County.

7. PROJECT SCHEDULE

Construction associated with the lobby expansion cannot commence prior to March 13, 2017 and must be fully complete by no later than April 26, 2017. Design and other pre-construction activities can be initiated upon execution of a contract with Stanly County.

8. STATEMENT OF QUALIFICATIONS CONTENT

- 8.1 Each design-builder that responds to the RFQ (hereinafter referred to as "Respondent") must include a list of the licensed contractors, licensed subcontractors and licensed design professionals whom the design-builder proposes to use for the project's design and construction. The list should include the company's legal name, primary office location, years of experience and a contact person for each firm.
- 7.2. Respondents must include a list of similar projects performed under a guaranteed maximum price arrangement and the scope completed in the past 36 months including location, client's name and a contact person for references.
- 7.3. Respondents shall include a list of all projects completed specifically within Stanly County in the past 36 months.

- 7.4. Respondents shall demonstrate the current financial capacity of the organization and proposed subcontractors as well as scheduling and staffing capacities to meet the established project schedule.
- 7.5. Respondents must address their proposed project approach including, but not limited to innovative concepts and program design elements to minimize the time it takes to design, permit and deliver the facility.
- 7.6. Respondents must address quality control and what steps and measures will be taken to ensure the building is designed and constructed in a cost effective and satisfactory manner.
- 7.7. Respondents shall provide a list of current and projected project workloads and address how the Respondent will prioritize completion of the proposed project.
- 7.8. Respondent shall certify to the governmental entity that each licensed design professional who is a member of the design-build team, including sub-consultants, was selected based upon demonstrated competence and qualifications in the manner provided by NCGS 143-64.31.

9. RESPONDENT'S RESPONSIBILITIES

It is the Respondent's responsibility to meet the entire intent of these specifications. Respondents shall carefully examine the terms of this document and shall judge for themselves all the circumstances and conditions affecting their proposal. Failure on the part of any Respondent to make such examination and to investigate thoroughly shall not be grounds for any declaration the Respondent did not understand the terms and conditions herein. The County shall not be liable for any costs associated with the preparation, transmittal or presentations of any response or materials submitted in the response to the RFQ. It is the responsibility of each Respondent to:

- a) Examine the RFQ documents thoroughly
- b) Consider federal, state and local laws and regulations that may impact the proposal
- c) Consider and investigate any other legal, regulatory and/or financial issues the Respondent feels should be addressed related to the award of the intended contract

10. SELECTION CRITERIA AND WEIGHTING

The County will review submittals based on the criteria listed below in priority order:

- Respondent's understanding of the project objectives and schedule demands with specific emphasis placed on the competent and efficient design and construction of this type of project and facility
- Respondent's knowledge of and past project history in Stanly County as well as with Stanly County's government facilities.
- Respondent's knowledge, demonstrated experience, and successful completion of design-build, guaranteed maximum price contracts with specific emphasis placed on public facilities
- Respondent's recommended approach to the project
- Qualifications of the key staff/partners identified to perform the work and their level of involvement in this specific project

Additionally, the County requests the following information be provided to assist with the selection process:

- a. A description of all claims, disputes, arbitrations, litigations or administrative proceedings, where \$250,000 or more was or is in dispute between January 1, 2012 and the present date, in which the design-build contractor or its proposed Architect or Engineers of Record was a party to the dispute.
- b. Has the firm ever failed to complete any work awarded to it or has it been removed from any project awarded to the firm or debarred by any governmental entity? Please explain.

After reviewing the submitted qualifications, the County may interview select firms or may make a direct selection from the proposals received.

The County reserves the right to negotiate and contract with the Respondent(s) deemed suitable to provide the requested services. The County reserves the right to reject any and all statements of qualifications and to evaluate at its discretion the statements of qualifications. The County reserves the right to award the contract based on the selection criteria, statements of qualifications, references and demonstrated knowledge and ability which best serves the County and its interests.

11. GENERAL TERMS AND CONDITIONS

11.1 Contract Scope

The contract scope and guaranteed maximum price for the specific project will be established between the County and the contractor upon selection of the contractor by the County.

The County/design-build contract will be a customized, modified version of the industry standard AIA document, where the actual cost of the work plus a fixed fee may not exceed the Guaranteed Maximum Price (GMP). The design-build contractor will operate in a transparent and “open-book” manner.

The design-build contractor will engage the Architect of Record (AOR), Engineers of Record (EOR) and all other design professionals necessary to provide professional services, complete and properly coordinated contract documents and to comply with all State of North Carolina licensing and other legal requirements. It is not the function of the County to address or be responsible for compliance with ensuring all equipment and materials meet the design criteria requirements.

12. PERFORMANCE AND PAYMENT BOND

A performance bond and payment bond will be required for this project in accordance with the provisions of Article 3 of Chapter 44A of the NC General Statutes. The performance and payment bonds shall be executed by one or more surety companies legally authorized to do business in the State of North Carolina and shall become effective upon the awarding of the construction contract.

13. DRUG FREE WORKPLACE

The Contractor(s) acknowledges and certifies that it understands the following acts by the Contractor, its employees and/or agents performing services on County or Stanly Community College property is prohibited.

- The unlawful manufacture, distribution, dispensing, possession or use of alcohol or other drugs, and;
- Any impairment or incapacitation from the use of alcohol or other drugs (except the use of drugs for legitimate medical purposes).

The Contractor(s) further acknowledges and certifies that it understands that a violation of these prohibitions constitutes a breach of contract and may result in default action being taken by the County in addition to any criminal penalties that may result from such conduct.

14. E-VERIFY COMPLIANCE

If the Contractor is a person, business entity, or other organization that transacts business and employs 25 or more people in North Carolina, it agrees to comply with the E-Verify requirements found in Article 2 of Chapter 64 of the North Carolina General Statutes. Contractor also agrees that any and all its current or subsequently hired subproviders/subcontractors shall comply with said E-Verify requirements if said subproviders/subcontractors employ 25 or more employees in North Carolina.

15. IRAN DIVESTMENT ACT CERTIFICATION

Pursuant to North Carolina General Statute § 147-86.59, Contractor hereby certifies that, as of the date listed below, it is not identified on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C.G.S. § 147-86.58 (hereinafter referred to as "List"). Additionally, Contractor hereby certifies that it shall not utilize any subprovider/subcontractor in the performance of this Agreement that is identified on said List.